



CROSSPURPOSE

Church and Spiritual Engagement Specialist 2025 Job Description

Scope and Position Responsibilities:

The Church and Spiritual Engagement Specialist will serve as a vital bridge between CrossPurpose and the local church community, focusing on developing and strengthening relationships with church partners to further the organization's mission of poverty alleviation. This role involves leading efforts to activate the local church in addressing the needs of the community and aligning CrossPurpose's programs with church engagement. Additionally, the manager will support the spiritual development needs of CrossPurpose participants, collaborating with church leaders and managing related logistical and budgetary elements.

Department: Volunteer Services

Supervisor: Director of Volunteer Services

Direct Reports: 0

Major Areas of Responsibility:

Church Partnership Development (75% of role):

- **Marketing Church Engagement:** Develop and implement strategies to market accessible ways for local churches to engage with CrossPurpose's mission, encouraging active involvement in the calling to "love our neighbors."
- **Liaison between CrossPurpose and Church Partners:** Serve as the primary point of contact between CrossPurpose and church leaders, ensuring alignment between church engagement efforts and the programmatic needs of CrossPurpose.
- **Build and Strengthen Relationships:** Foster, maintain, and grow relationships with local church leaders, church networks, and community partners to strengthen CrossPurpose's network of supporters.
- **Outreach and Recruitment:** Lead efforts to raise awareness of CrossPurpose's mission within local churches and community organizations, actively recruiting Leaders and volunteers to participate in CrossPurpose's programs.

- Church Engagement Events: Plan, coordinate, and provide key leadership for church engagement events, including presentations at CrossPurpose Sunday events and information sessions.
- Church Engagement Database Management: Maintain an up-to-date, accurate database of church partners, contacts, and engagement activities to track progress and relationships.
- Event Coordination: Organize events and initiatives to increase visibility and partnerships with churches and community organizations, fostering deeper collaboration.

Spiritual Development Support (25% of role):

- Liaison between CrossPurpose and Partner Churches: Assist in maintaining and strengthening relationships between CrossPurpose and local, missional churches, ensuring effective communication and collaboration for spiritual growth initiatives.
- Support for Exploring Faith Opt-In Classes: Oversee the logistics of the Exploring Faith Opt-In classes for both North Metro and South Metro campuses, including managing the purchase and delivery of lunches for participants.
- Spiritual Development Budget Management: Monitor and manage the Spiritual Development budget, ensuring expenditures align with financial goals and organizational priorities while supporting the delivery of spiritual programs.
- Curriculum Support for Churches: Assist local churches in the development, purchase, and delivery of spiritual development curricula, ensuring consistency with CrossPurpose's mission and objectives.

Qualifications:

- A deep commitment to CrossPurpose's mission of faith-based poverty alleviation and empowerment.
- Strong organizational and administrative skills, with the ability to manage multiple tasks and meet deadlines.
- Proven ability to develop and maintain positive relationships with diverse groups, including church leaders, volunteers, and community partners.
- Experience in church partnership development, community outreach, or a similar field within a faith-based nonprofit organization.
- Strong communication skills, both verbal and written, with the ability to present to and engage diverse audiences.
- Ability to manage budgets and track financial resources.
- Understanding of spiritual development within the context of poverty alleviation programs.
- Proficient in Microsoft Office and database management.

Hours, Compensation and Benefits:

Hours: 40+ hours/week: Monday - Friday 8:00 am - 5:00 pm, and other evening and weekend hours, as scheduled.

Starting Salary Range: \$62,000 - \$74,400 Annually (Relationship Specialist II)

Vacation: 15 days per year, plus the office is closed Christmas Day - New Year's Day, and staff have limited duties

Sick Days: 6 days per year

Insurance Benefits: Health, dental, vision, worker's compensation, unemployment, short-term disability, long-term disability

These and other benefits are discussed in more detail in our Employee Handbook.